



Property Owner & Licensed Plumber

Steps to follow when determining if your home or property has a lead service line that qualifies for the Lead Service Line Reimbursement.

STEP 1: VERIFICATION

- Verify if your water service is lead lined
 - Contact the City of Eau Claire Utilities Division at 715-839-5045 to set up an appointment for a water professional to inspect your water service and determine if it qualifies for this program.

STEP 2: REPLACEMENT

- Hire a Qualified Plumber
 - Contact a plumber from the [list of Qualified Plumbers](#) on the City website.
 - We recommend that you get at least three (3) quotes to make sure you are receiving the best price.
 - Have your verified lead service line replaced.

STEP 3: AGREEMENT

- The Licensed Plumber must fill out the **Agreement for Reimbursement of Cost for Lead Water Service Line Replacement**.
 - Agreement must be filled out completely by Owner and Plumber
 - The Property Owner must sign and date the agreement.
 - The Licensed Plumber must sign the agreement.
 - Attach a copy of the payment receipt.
 - Return the complete agreement to:
City of Eau Claire
Attn: Inspections
203 South Farwell Street
Eau Claire, WI 54701

STEP 4: PAYMENT

- The Licensed Plumber will receive a check from the City of Eau Claire Finance Department for the actual replacement costs of the lead service line, up to a maximum of \$2,600. Any amount over \$2,600 is the responsibility of the Property Owner.

QUESTIONS

Please contact the City of Eau Claire Utilities Division at 715-839-5045 with any questions.